Q.No.1 Answer following questions with respect to CCS(Conduct) Rules, 1964 [1x15=15]

PART A: State YES or No. Quote Authority in each question.

(i) Whether a Govt. servant can engage in part time business?

(ii) Whether a Govt. servant without sanction of Govt. participate in sports activities as an amateur?

(iii) Whether a Govt. servant can take part in politics?

(iv) Whether a Govt. servant can associate himself in raising fund?

(v) Whether a Govt. servant can take occasional work of literary artistic nature?

(vi) Whether a Govt. servant can deal in stock and share?

(vii) Whether a Govt. servant can sublet his official accommodation?

(viii) Whether a Govt. servant can attend any public meeting arranged in his honour?

PART B: Please quote the relevant Rule upto sub rule level

(ix) Every Govt. servant holding Gr A and B post submit an annual return.

(x) Which Rule prohibits a Govt. servant to participate in strike.

(xi) Which Rule is related to conduct of Govt. officer regarding sexual harassment of women?

(xii) Which rule states that direction of the official superior should be in writing?

(xiii) If a Govt. servant uses his influence to secure employment of his son which rule is he violating?

(xiv) If a Govt. servant passes classified information to a stranger, which rule does he violate.

(xv) If a Govt. servant criticises Govt. in public media under which rule action can be taken against him.

Q.No.2 Define any five of the following - [5x4=20]

(i) Lien

(ii) Family under GPF Rules

(iii) Appointing authority

(iv) Consolidated fund

(v) Head of Department

(vi) Rate contract

Q.No.3 Describe any four the following - [4x5=20]

(i) Commuted leave

(ii) Paternity leave

(iii) Purchase of goods without quotation

(iv) Suspension

(v) Difference between Fees and Honorarium

Q.No.4 Describe any four of the following. [4x5=20]

(i) Common proceedings.

(ii) Distribution of GPF on death of Govt. servant.

(iii) Appellate authority in Disciplinary proceedings.

(iv) Limited tender inquiry.

(v) Maximum amount of study leave.

Q.No.5 Answer any two of the followings. [2x12.5=25]

(i) What is Government e-marketplace (GeM)? Also explain the purchases made by e procurement?

(ii) What is the procedure for Disciplinary Authority to take action on inquiry report?

(iii) What are the various provisions dealing with maintenance of service books? Explain?

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