Q.No.1 State Correct or Wrong for answer for the following situations as per CCS (Conduct) Rules, 1964. [1x15=15]

(i) The President administers the oath of office to newly appointed Central Vigilance Commissioner (CVC) and Chief Information Commissioner (CIC).

(ii) Central Vigilance Commission was established in 1964.

(iii) The Narasimham Committee recommended the establishment of Central Vigilance Commission.

(iv) Shri K.V. Chowdary is the current Central Vigilance Commissioner.

(v) Chief Justice of Supreme Court has the powers to remove Central Vigilance Commissioner and other Vigilance Commissioners.

(vi) Under Article 302 of Constitution of India, provision for protection to Government servant is made.

(vii) The Central Civil Services i.e. CCS (CCA) Rules, 1965 came into force w.e.f. 01.12.1965.

(viii) Order of Suspension of a Government servant may be made under Rule 12 of CCS (CCA) Rules, 1965.

(ix) Disciplinary proceedings are Adjudication proceedings.

(x) A complaint of corruption against an employee may be referred to the Chief Commissioner of the respective Zone.

(xi) The procedure for imposing Minor penalty is laid down under Rule 19 of CCS (CCA) Rules, 1965.

(xii) Period of limitation of appeals to Appellate Authority is 60 days since the receipt of the order appealed against.

(xiii) No appeal lies against the order of the President.

(xiv) Action of withholding of Increment is a penalty under disciplinary proceedings.

(xv) Censure is a minor penalty.

Q.No.2 Answer any six out of the following parts of the Questions. Wherever applicable, write the relevant legal authority (relevant rules). [2.5x6=15]

(i) Please write the correct Rule in the blank space provided.

(a) Pay of a Government servant, on promotion is fixed under Rule _____

(b) Special increment for undergoing sterilization operation sanctioned under Rule __

(c) The advance from GPF is sanctioned under Rule ________.

(d) Goods upto the value of Rs.15,000/- can be purchased as per Rule _____

(e) The part final advance from GPF is sanctioned under Rule _____.

(ii) A Government servant wants to purchase consumer durables such as TV/Washing Machine, how much GPF advance can be sanctioned by Head of Office and under which Rule?

(iii) A Government servant deputed for training to NACEN Kanpur for 15 days. In which rule, he can be granted advance and how much?

(iv) A Government servant has availed commuted leave. In which form, he/she can apply for sanction of leave to the sanctioning authority.

(v) How much LTC can be availed in a block year of 4 years?
(vi) State the GPF rules, under which a Government servant can take part final withdrawal for purchase of plot and the maximum amount of such withdrawal.

(vii) State the rule / provision, under which maternity leave can be sanctioned to a female Government Employee.

(viii) State the rule / provision, under which a male Government servant can be sanctioned paternity leave and the maximum period of such leave.

Q.No.3 State whether True or False. Explain why (in maximum 30 words). Attempt any four parts. [2.5x4=10]

(i) A Government servant can take Rs.2,50,000/- as GPF withdrawal from GPF for purchase of motor car.
(ii) 360 days extra ordinary leave can be sanctioned to a Government servant even if he has other kind of leave.
(iii) As per Rule 145 of GFR, the competent authority can purchase goods upto Rs.1,00,000/- without inviting quotations.
(iv) A Government servant can purchase Air Tickets from any agent.
(v) ‘Joining Time’ is allowed to a Government servant on his transfer within same city where no change of residence involved.
(vi) ‘Administrator’ means the Administrator of a Union Territory specified in the First Schedule of the Constitution of India.
(vii) The ‘Head of Department’ can delegate the financial powers to ‘Head of Office’ to some extent.

Q.No.4 Answer any four of the followings. Answer to each question may be limited to 100 words. Also write applicable rules and/or authority. [4x5=20]

(i) A Government Servant met with an accident and became disable due to injury. He has applied for Special disability leave. Write about admissibility of Special Disability Leave.
(ii) A Government servant goes under sterilization operation. What incentives are admissible to him/her? Write conditions also.
(iii) A Government servant is going to retire. Whether he can be sanctioned travelling allowance to settle down in a station other than the last station of duty. State main conditions.
(iv) A Group ‘C’ Government servant is going to complete his/her 10 years of service. Whether he/she is eligible for MACP, if he/she did not get any promotion. Also write main conditions.
(v) A person joins Government services. Which insurance is applicable to him/her being a Government servant? Also write about that insurance.

Q.No.5 Write important aspects of any four of the following topics. Answer should not exceed 100 words. [4x5=20]

(i) Festival Advance
(ii) Personal Computer Advance
(iii) Wilful Absence
(iv) Warning
(v) Leave not due
(vi) Extraordinary leave
(vii) National Pension Scheme

Q.No.6 Answer any two of the following questions. Answer may be limited to 150 words. [2x10=20]

(i) Write procedure to purchase goods of estimated value Rs.25 lakh and above by "Advertised Tender Enquiry".
(ii) Write the functions of ‘Currency Chest’.
(iii) Travelling Allowance admissible to a Government servant during suspension or to give evidence or to attend a court of Law as Assessor or Juror.

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